



# COVID-19 Prevention Plan



## **Introduction**

The following document is intended to serve as the COVID-19 response plan for the Butte-Glenn Community College District (Butte College). It is important to understand this plan is based on the best practices available at the time of this publication and that it may be revised as newer guidance becomes available. The reader should ensure they are utilizing the most recent version available.

The safety of faculty, staff, students, and visitors to Butte College depends on thorough understanding of each part of this plan, as well as the ability and willingness of each individual to follow the plan to the best of their ability. It is understood that every possible scenario cannot be predicted or planned for. As such, individual circumstances may have to be considered.

This plan is not intended to revoke or repeal any individual rights. As this plan is implemented, Butte College will assess and mitigate any equity and access issues that might arise. It is also not intended to supersede guidance or order from a higher authority such as a public health office, whether that be local, state, or federal. In the event of conflict, those higher authorities take precedent.

## Required Use of Face Coverings

In order to maintain alignment with state<sup>1</sup> and local guidance, all persons on any Butte College campus are required to wear a face covering under the following circumstances:

- Inside of, or in line to enter, any indoor public space;<sup>1</sup>
- Obtaining services from the healthcare sector in settings including the student health clinic, psychological services, blood drives, or any other healthcare related setting;<sup>2</sup>
- Waiting for or riding on District transportation;
- Engaged in work, whether at the workplace or performing work off-site, when:
  - Interacting in-person with any member of the public;
  - Working in any space visited by members of the public, when members of the public are present;
  - Working in any space where food is prepared or packaged for sale or distribution to others;
  - Working in or walking through common areas, such as hallways, stairways, elevators, and parking facilities;
  - In any room or enclosed area where other people (except for members of the person's own household or residence) are present when unable to physically distance.
- Driving or operating any District transportation when passengers are present. When no passengers are present, face coverings are strongly recommended;
- While outdoors in public spaces when maintaining a physical distance of 6 feet from persons who are not members of the same household or residence is not feasible;

The following individuals are exempt from wearing a face covering:

(Individuals who are exempt from wearing a face covering due to one of the reasons listed below may wear a non-restrictive alternative such as a face shield.)

- Persons age two years or under. These very young children must not wear a face covering because of the risk of suffocation;
- Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;

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<sup>1</sup> Unless exempted by state guidelines for specific public settings

<sup>2</sup> Unless directed otherwise by an employee or healthcare provider

- Persons for whom wearing a face covering would create a risk to the person related to their work. This includes Law Enforcement and Fire Academy trainees while performing strenuous physical aerobic exercise or maneuvers where a face covering may create a safety hazard;
- Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service;
- Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking, provided that they are able to maintain a distance of at least six feet away from persons who are not members of the same household or residence;
- Persons who are engaged in outdoor work or recreation such as swimming, walking, hiking, bicycling, or running, when alone or with household members, or when they are able to maintain a distance of at least six feet from others.

**Instructors, professors, teachers, or trainers of classes may elect not to wear a face covering in order to allow projection of voice, reading of lips, and recognition of facial expression, while actively teaching that class. Those electing not to wear a face covering must wear a clear face shield.**

Wearing a face covering does not eliminate the requirement for physical distancing. Similarly, 6-foot physical distancing does not eliminate the requirement for a face covering unless otherwise exempt.

Butte College will provide each employee with a single face covering<sup>11</sup>. These may be ordered through the Facilities PPE order form<sup>11</sup>. Butte College cannot, however, reimburse an employee for face coverings previously purchased or purchased subsequent to this guidance.

Individuals who are exempt from wearing a face covering due to one of the reasons listed above may wear a non-restrictive alternative such as a face shield that extends, or is modified to extend, below the level of the chin if feasible, and the condition permits it unless otherwise prohibited.

For those individuals for whom no face covering, face shield, or other reasonable non-restrictive alternative may be found, reasonable accommodations may be made. Employees should contact the Human Resources office, and students may contact DSPS to request such accommodations.

Under no circumstances should an individual's protected rights under the American with Disabilities Act or any other protective statute be infringed upon in order to adhere to this guidance.

## Prevention

**Primary prevention**, prevention of disease before it occurs, is the most effective, most cost-effective, and the least disruptive means of mitigating the negative effects of any disease outbreak. Butte College asserts its intention to take every measure possible to reduce the risk of transmission of COVID-19 while maintaining its Mission, Vision, and Values as an institute of higher education.

The following measures may be considered a part of the overarching prevention plan for Butte College:

Distance Education: With the exception of certain Difficult to Convert (DTC) classes, all instruction will be conducted in an online modality. For those classes where distance learning cannot be achieved, department specific protocols have been produced. Basic principles of in-person instruction include physical distancing where possible, reduction in class size, face coverings, hand hygiene, symptom self-screening, temperature checks, and increased cleaning and sanitation of classes and workspaces.

Restrict Access: The campus is closed to all non-essential personnel. Only those in direct support of DTC classes, or whose function cannot be converted to a work-from-home format may be on campus. Human Resources will maintain a list of positions approved to work on campus. Those staff who need to come to campus for a specific purpose (picking up equipment, obtaining files, etc.) should notify Facilities and Campus PD prior to coming to the campus. Facilities and Campus PD will keep a log of those persons who are on campus to facilitate contact tracing in the event of an outbreak.

Face Coverings: Face coverings are required on Butte College campuses as outlined above. Allied Health students will wear both a face covering and face shield due to the high-risk nature of their training in order to reduce potential for instructional interruption from COVID-19 exposure.

Training: Several learning modules are available on the Keenan Safe Colleges website<sup>2</sup>. Employees should be allocated appropriate time to participate in these learning modules in order to have up-to-date information on COVID-19 mitigation, coping strategies and face covering protocols.

Communication: Regular communication to all faculty, staff, and students when changes to this plan are implemented are critical in ensuring that all parties have accurate and timely information. This may be accomplished through District Announcements, Canvas, e-mail blasts, text messaging, signage, or verbally.

**Secondary Prevention** focuses on rapid identification and harm reduction. Students and staff who become symptomatic or who are asymptomatic but get notification of a positive test or exposure must be quickly moved away from others and appropriate measures undertaken to clean exposed areas. The attached COVID-19 Flowsheets outline these measures. CDPH Guidelines for Responding to COVID-19 in the Workplace<sup>3</sup> should also be utilized in the event of an identified case of COVID-19 on the campus.

This plan will be re-evaluated on a per-semester basis or more frequently to ensure that it is providing the most relevant and appropriate information.

## **Planning for When a Staff Member, Student, or Visitor Becomes Sick**

For serious injury or illness, call 9-1-1 without delay.

Guidance for what to do when a student or staff member reports having had close contact may be found in the following flowcharts. These charts also provide guidance for when a person may return to campus after having close contact with a sick individual or has had a positive COVID-19 test.

Supervisors and instructors should design learning and workloads to facilitate at-home productivity and encourage people to stay home when they believe they have been exposed to COVID-19 or have tested positive for the virus without fear of reprisal. Whenever there is a question of whether to stay home or come to campus, staying home should always be the answer.

Individuals who become ill or receive a positive test result while on campus should immediately be separated from others.

- If able to leave campus they should do so immediately. Arrangements can be made at a later time for covering instruction, workload, and assignments.
- If a person cannot get home on their own because they came to campus with another person (e.g. carpool, bus, or ride share), several spaces on campus have been designated as isolation rooms. Butte College Police Department, Facilities, or an Instructor may escort the individual to an isolation room. These rooms are intended to be spaces where a person can wait while a ride can be arranged. They have been chosen because of their easy access to the outdoors, small space (i.e. easy to clean), and comfort.

Butte College has an agreement with a medical transport service who has agreed to transport students and staff home if needed. Butte College Police Department will initiate this call for service.

### **Guidance Flowcharts**

The following 6 pages provide guidance for response to a campus exposure, or potential campus exposure to COVID-19. Students, faculty, and staff may use these to determine appropriate actions when faced with a potentially infectious person.

It is important to understand that these charts cannot predict every possible scenario and are not intended to be a definitive answer to all instances. Further guidance can be obtained by contacting either Jordan Frazer, NP-C, Director of the Student Health Clinic at 530-895-2841 or Butte County Public Health Department at 530-552-3929.

# What Should I Do?

A Student/Employee has had Close Contact\* (exposure) to someone who tested positive for COVID-19

Self-quarantine for 14 days and self-monitor per Butte County Guidelines

Employee must notify supervisor and Human Resources

Butte County Public Health recommends you get tested (if you have not already done so)

Notify BCPH (530-552-3929)

Notify SHC (530-895-2841)

## Supervisor/Instructor Should:

- Allow exposed Employee/Student to work or distance learn remotely during self-quarantine if able to perform duties from home.
- Notify Student Health Clinic (530-895-2841)
- Notify Employee to contact HR for available leaves
- Refer to Return to Campus Flowchart if student/employee tests positive

- BCPH will monitor Employee/Student.
- Butte County Public Health will determine when the infected Employee/Student is released from isolation.
- Employees Must work with their supervisor and Human Resources
- Testing recommended on day 3, 5, and 14 post-exposure

## Signs/Symptoms of COVID-19

- Fever >100.4
- Shortness of Breath
- Difficulty Breathing
- Feeling Ill
- New, Persistent Cough
- New Loss of Taste or Smell
- Chills
- Nasal Congestion
- Runny Nose
- Diarrhea
- Nausea/Vomiting
- Fatigue
- Headache
- Muscle or Body Aches

\*Close Contact is within 6 feet of a person during their infectious period for 15 minutes or longer, direct physical contact such as hugging or kissing, or contact with respiratory secretions such as from coughing or sneezing. This can occur 2 days before symptoms appear or the positive test is collected, and during the first 10 days from symptom onset or the positive COVID test

Rev: 9/3/2020

# What Should I Do?

## A student/employee reports they are Symptomatic or COVID-19 Positive

**Student/Staff Complains of COVID-19**

Ensure person has face covering, collect contact information (Name, ID Number, Phone Number), and have them self-transport off campus (unless they are having difficulty breathing, if so call 9-1-1)

Notify Campus PD (895-2351) who will notify Facilities Planning and Management to start space closure process and disinfecting procedures.

If the person is unable to self-transport off campus, isolate them in nearest designated isolation room away from others

Transport may be arranged via medical transport van (non-emergency) through Campus PD

Gather tracking/tracing data if possible (Where they've been, who with, etc)

Notify BCPH (530-552-3929)

Notify SHC (530-895-2841)

Employee Must contact Human Resources

- District Isolation Rooms**
- Main Campus
    - Swing Space G 101
    - Arts 170
    - Campus Center Staff Lounge
    - KAPC101B (Ticket Booth)
    - BE 110
    - AHPS 124
  - District Isolation Rooms
    - Chico Campus
      - Skyway Center 102
      - Cosmo 121 (Staff Lounge)

BCPH will determine if the infected individual has had Close Contact\* with other individuals during the two days before the symptoms first started or since the case tested positive.

BCPH and school will assess full or partial closure of the campus/classroom/building based on contact during infectious period.

Butte College assists BCPH in identifying individuals who may have had close contact with the infected individual

School performs assessment of school site and arranges for thorough cleaning and disinfecting of areas where the infected individual was present on campus.

Facilities staff will post and quarantine area(s) for 72 hours and will begin cleaning/disinfecting process after 24 hours.

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Rev: 9/3/2020



# Isolation of Student/Staff

Student/Staff Has Their Own Transport?

No

Yes

## Mask Student/Staff

Contact Campus PD (895-2351) to open an isolation room:

- Swing Space G 101 (QRC)
- Arts 170 (Classroom)
- KAPC101B (Ticket Booth)
- Campus Center (Staff Lounge)
- BE 110 (Lactation room)
- AHPS 124 (Small classroom)
- Chico Center- Skyway Center 102
- Cosmo - CBC121 (Staff Lounge)

Move Student/Staff to nearest available isolation room

Student/Staff may arrange for transport, or transport may be arranged via medical transport van (non emergency) through Campus PD

Notify SHC (895-2841)

Notify BCPH (552-3929)

Send Home in Private Vehicle

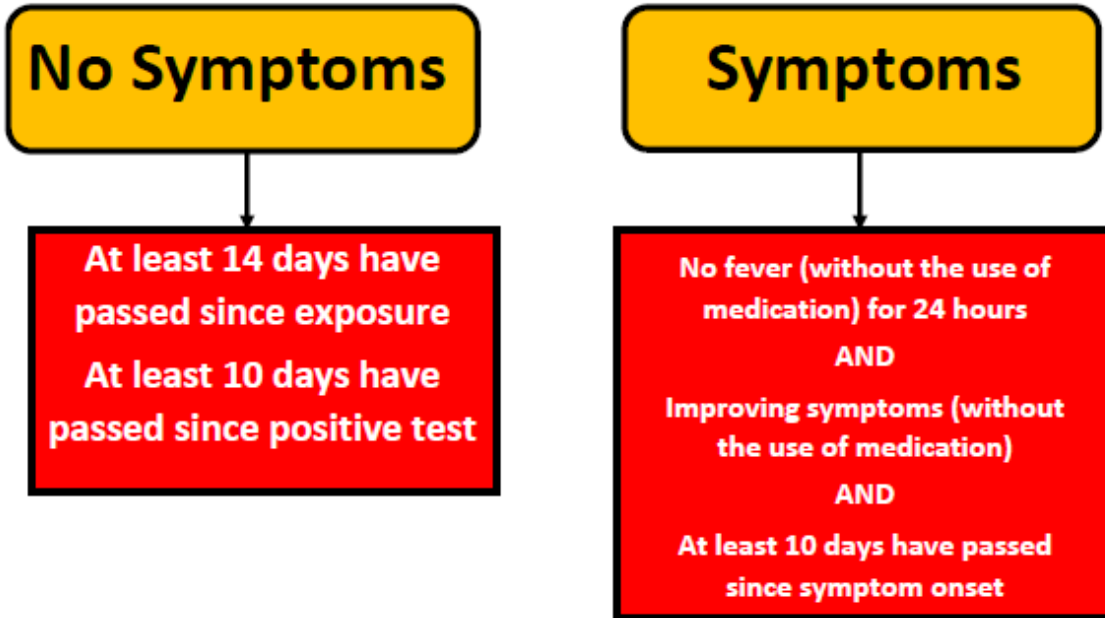
Notify SHC  
(895-2841)

Notify BCPH  
(552-3929)

\*Close Contact is within 6 feet of a person during their infectious period for 15 minutes or longer, direct physical contact such as hugging or kissing, or contact with respiratory secretions such as from coughing or sneezing. This can occur 2 days before symptoms appear or the positive test is collected, and during the first 10 days from symptom onset or the positive COVID test

Rev: 9/3/2020

# Return to Campus after Exposure to, Symptoms of, or Positive test for COVID-19 (Non Healthcare Workers)



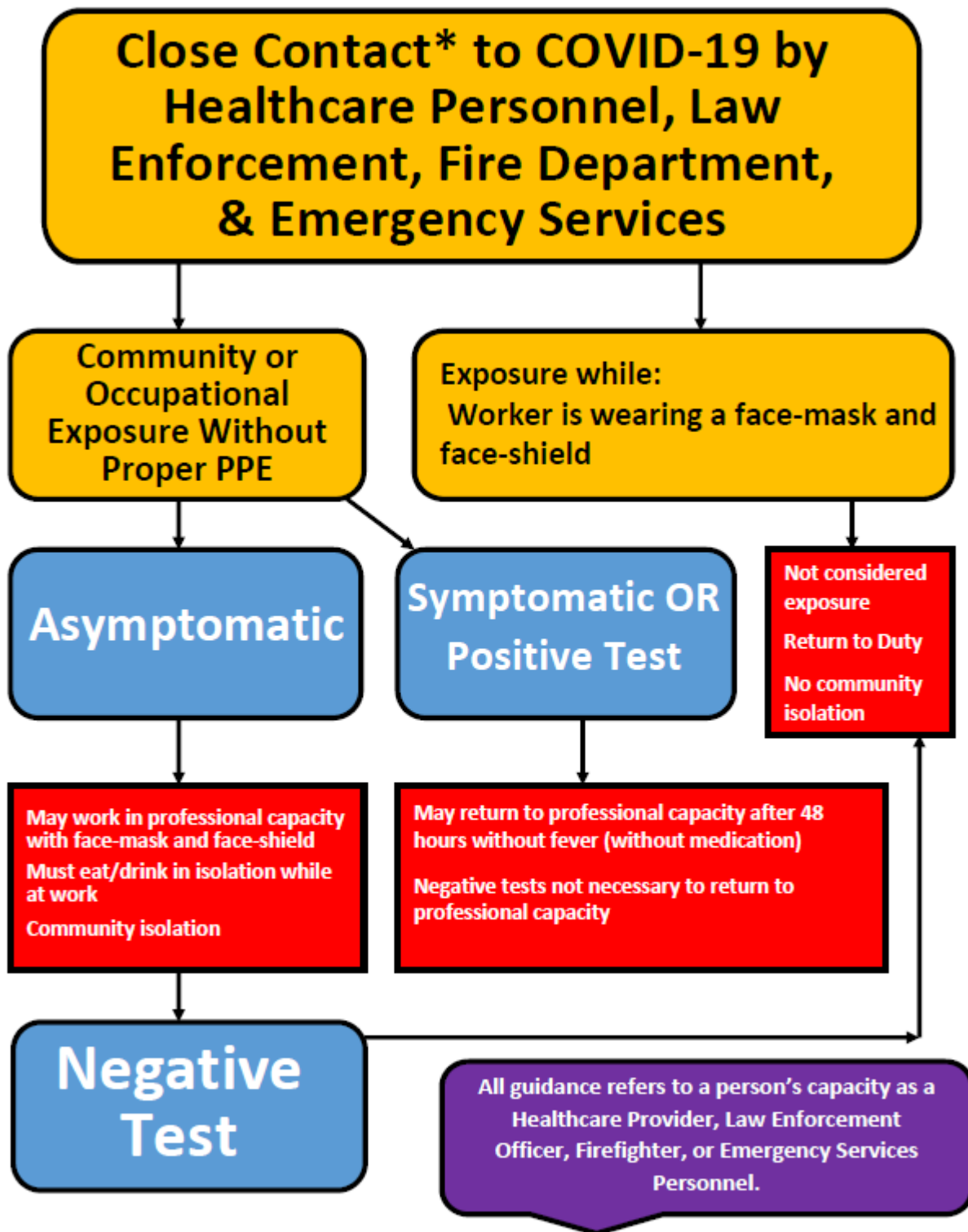
Butte County Public Health will determine when the infected Employee/Student is released from isolation.

Written documentation of release from isolation may be provided by BCPH by calling (530) 552-3929.

**\*\*Continued positive results after 10 days do not necessarily mean that the individual is still infectious. There are reports of patients having positive tests for weeks and months after no longer being infectious.**

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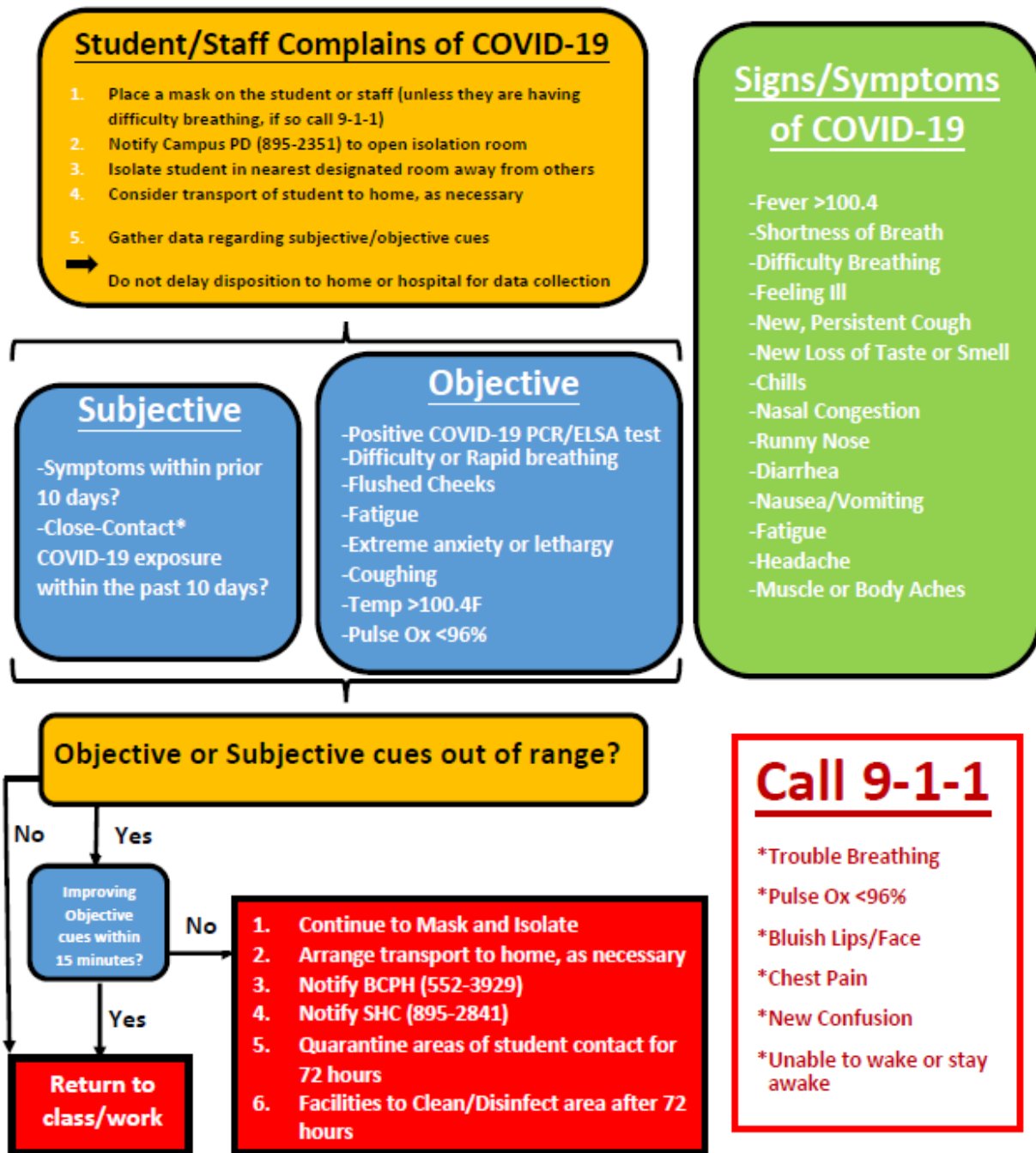
Rev: 9/3/2020



\*Close Contact is within 6 feet of a person during their infectious period for 15 minutes or longer, direct physical contact such as hugging or kissing, or contact with respiratory secretions such as from coughing or sneezing. This can occur 2 days before symptoms appear or the positive test is collected, and during the first 10 days from symptom onset or the positive COVID test

Rev: 9/3/2020

# COVID-19 Screening Flow Chart



\*Close Contact is within 6 feet of a person during their infectious period for 15 minutes or longer, direct physical contact such as hugging or kissing, or contact with respiratory secretions such as from coughing or sneezing. This can occur 2 days before symptoms appear or the positive test is collected, and during the first 10 days from symptom onset or the positive COVID test

Rev: 9/3/2020

## **Monitoring Exposure**

In remaining consistent with California State actions to reduce the spread of COVID-19, Butte College will monitor exposures to COVID-19 among its student and employee population including those who have tested positive.

All students, faculty, or staff who have been, or think they have been, exposed to a person who has tested positive for, or who has symptoms consistent with, COVID-19 should:

- Isolate off campus
- Contact Student Health Clinic Director Jordan Frazer (530-895-2841)
- Get a COVID-19 Test<sup>13</sup>

Any questions whether an exposure has occurred or not should be directed to the Student Health Clinic Director (530-895-2841) or Butte County Public Health (530-552-3929).

## **Rolling Back In-Person Instruction**

In the event that a single class or team has more than 8% of the class with a positive COVID-19 test, or symptoms consistent with COVID-19, then that class or team will be restricted to remote learning for a period of 14 days.

Classes or teams may also be restricted to remote learning if it is determined that continuing to have that class or team, or members thereof, on campus poses a health risk to the greater campus population as a whole.

Communication with students and faculty is critical in order to prevent disruption of instruction that could potentially result in a class or team repeating a program in order to obtain the necessary hours for completion. Students should understand that their compliance with masking, hand washing, and physical distancing is critical for their academic success. Instructors should monitor student behavior and refresh understanding on a regular basis, updating information in the event of new understanding.

## Healthy Hygiene Practices

Continual reinforced promotion of healthy hygiene practices is paramount to reducing the spread of any communicable disease, including COVID-19. Hand washing, avoiding contact with the eyes, nose, and mouth, and covering coughs and sneezes are considered critical steps to this end.

- It is recommended that hands be washed at least 20 seconds with soap and water, rubbing thoroughly after application. Using “antimicrobial” soap is not necessary or recommended.
- Coughs and sneezes should be covered with a tissue or the inside of the elbow. Used tissues should be thrown in a trash can and the hands washed immediately with soap and water for at least 20 seconds.
- The routine wearing of vinyl, latex, nitrile, or other gloves is not recommended as gloves can become contaminated in the same manner as hands and may give a false sense of security that lessens hand washing.
- Students and staff should use hand sanitizer when hand washing is not practicable. Sanitizer must be rubbed into hands until completely dry.
  - Do not use hand sanitizer that may contain methanol<sub>4</sub>. Methanol is dangerous to both children and adults

Butte College will ensure adequate supplies to support healthy hygiene, including soap, hand sanitizer, paper towels, disinfectant and no-touch trash cans as much as is practical.

Signage will be posted in highly visible locations promoting everyday protective measures and how to help stop the spread of germs (such as properly washing hands, physical distancing, and proper use of face coverings).

Butte College will continue to promote and strongly recommend influenza and other vaccinations to all students, staff, and faculty unless contraindicated by personal medical conditions.

## **Intensify Cleaning, Disinfection, and Ventilation**

For those areas and buildings on any Butte College campus that remain open and accessible to students, staff, and faculty, an intensified cleaning schedule will be implemented. In order to facilitate a more thorough cleaning, access to buildings and other spaces will be evaluated and granted on an as-needed basis. This will allow available Facilities staff to concentrate on fewer spaces with increased scrutiny.

Whenever possible, fresh air will be introduced into a workspace. Butte College has upgraded to MERV 13 air filters for all HVAC systems, which are capable of filtering viruses.

Faculty and staff are asked to clean their own workspaces at least daily, preferably more often. Personal workspaces such as desks, labs, and studios as well as the equipment contained therein such as keyboards, phones, speakers, microphones, etc. are the responsibility of the individual user to keep sanitized. It is recommended that these spaces be cleaned and sanitized with an approved product at the beginning of every shift and around the midpoint of the shift. Approved products will be provided.

Disinfectants should be approved for use against the virus that causes COVID-19 from the EPA-approved List "N"<sup>5</sup>.

As much as possible the use of shared objects (e.g. lab equipment, computer equipment, desks) should be limited. When objects must be shared, they should be cleaned of all visible soil and disinfected before their next use. Users should remember to wash their hands after using all equipment, but especially shared equipment.

## **Disinfection of Potentially Contaminated Spaces**

For spaces that have been, or potentially have been, occupied by a person with suspected or confirmed COVID-19, the space will be quarantined for 72 hours prior to entry by the public. After 24 hours the area will be cleaned and disinfected by a Facilities crew wearing gloves, face covering, and Tyvek for the task. This cleaning will focus on the sanitation of all objects within the room with particular attention given to high-touch objects such as door handles, desks, chairs, etc. The space may not be utilized again for general use until cleared by Facilities.

## **Disinfection of Water Systems**

Appropriate steps<sup>6</sup> will be taken to ensure that water systems and features (e.g. bottle filling stations) are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water.

The use of drinking fountains is prohibited at this time. Drinking fountains will have signage discouraging their use. Faculty, staff, and students are encouraged to bring their own water and to use water refilling stations for personal water bottles. Water refilling stations will be cleaned and disinfected daily. Signs will be posted at refilling stations encouraging users to wash or sanitize their hands after refilling

## **Physical Distancing on Campus**

For counties on the State County Data Monitoring List<sup>7</sup> for three consecutive days, indoor lectures are prohibited. Courses offered in specialized indoor settings (e.g. labs, studio arts, athletic training), who's design imposes substantial physical distancing on participants based on the nature of work performed in the space are permitted.

A minimum of 6 feet distance will be kept between students in all in-person instruction, as much as possible given the instructional setting. Where 6-foot physical distancing cannot be maintained in order to achieve an instructional goal (e.g. Fire academy RIC training, sphygmomanometry), students and instructors should wash their hands as soon as the instruction has been completed.

Impermeable physical barriers, such as sneeze guards and partitions, will be installed where it is difficult for individuals to remain at least six feet apart (e.g. cash registers).

Physical clues and guides will be installed (e.g. tape on floors) to ensure that individuals stay at least six feet apart while standing in lines and at other times.

As much as possible, designated routes for entry and egress will be designed in order to limit direct contact with others.

As much as possible, assignments, forms, and receipts will be designed to be turned in or exchanged in a manner that minimizes contact (e.g. online or electronic).

## **Physical Distancing for Food Service**

Food service will continue to provide available meals for students and staff. As much as possible, grab and go options will be made available. Individually plated meals may also be provided. Buffet style and self-service stations will not be used.

Disposable food service items (e.g. utensils, dishes) will be utilized whenever possible. Non disposable items will be washed with hot water and soap or in a dishwasher. Individuals handling non disposable items will wear gloves and wash their hands before and after wearing gloves.

Indoor dining will not be available at any Butte College campus or event if Butte County is on the State County Data Monitoring List<sup>7</sup>. Outdoor dining and takeout will be available per CDPH Guidance<sup>8</sup>.



## **Training of Students and Staff**

This plan should be available, or be made available, to any student, staff member, faculty, vendor, or visitor to campus.

Training modules are available on the Keenan Safe Colleges<sup>2</sup> and are available for staff to receive instruction on COVID-19 prevention, mitigation, and coping strategies. Supervisors will provide adequate time for employees to participate in these trainings. Instructors will encourage students to participate in these modules as well. The Centers for Disease Control (CDC) has several instructional videos available for viewing in many languages<sup>12</sup>.

Supervisors and Instructors will have a thorough understanding of self-monitoring procedures and will encourage self-monitoring by students and staff each day before attending campus.

Information on employer or government-sponsored leave benefits workers may be entitled to receive that would make it financially easier to stay at home will be provided by Human Resources. Additional information is available through various government programs designed to assist workers who must stay at home during the COVID-19 pandemic<sup>9,10</sup>. Supervisors must ensure that all employees are aware of their rights and benefits.

Butte College will maintain a page of resources to assist students, faculty, and staff in learning and working remotely<sup>13</sup>.

### Screening for Signs and Symptoms

The following screening tool may be utilized to screen for symptoms consistent with COVID-19:

<b>Do you currently have any of the following?</b>	<b>Circle</b>	
Fever ( $\geq 100.4$ )	YES	NO
Cough	YES	NO
Shortness of Breath/Difficulty Breathing	YES	NO
Feeling ill	YES	NO
Loss of sense of smell	YES	NO
Loss of sense of taste	YES	NO
In the past 14 days have you had contact with any persons with known COVID-19 (coronavirus)?	YES	NO

Thermometers may be available by contacting Facilities<sup>11</sup> and requesting one.

The Screening Flowchart previously in this document may also be used to more thoroughly evaluate for COVID-19.

## **Athletics Guidance**

Butte College acknowledges the importance of Athletics to a portion of its student body. Participation in Athletics programs contributes to preparing these students for careers such as coaching, training, sports medicine, and physical therapy. Maintaining Athletics also helps keep student athletes engaged in other scholarly endeavors.

Butte College Athletics has developed and will continue to maintain a return to play safety plan. Basic tenants of this plan include:

**General Principles:** All guidance, recommendations, and requirements for Butte College students, faculty, and staff set forth previously in this document will apply to Athletics. In the event of conflict between this document and guidance from a higher authority such as Department of Public Health, NCAA, or CCCAA, the higher authority will take precedent.

**Group Selection:** In general, smaller groups are safer than larger; outdoor locations are safer than indoor; sports that can ensure distance of six feet or more are safer than close contact; and a shorter duration is safer than longer durations. As much as possible, cohorts should practice, train, and travel together to reduce cross-contamination.

**Face Covering and Physical Distancing:** Athletes, coaches, and support staff will maintain 6-foot physical distancing whenever possible. Trainings, film times, locker room times, shower times, and gym times will be staggered to reduce the number of athletes in any one area as much as possible. Face coverings will be worn at all times by all athletes, coaches, and staff not actively participating in, or immediately recovering from, physical activity.

**Testing:** Regular, periodic COVID-19 testing of athletes and support staff will take place. Athletes will be tested on a monthly basis, ideally 25% of athletes will be tested on a rotating weekly basis. Athletes will share their results with the Athletic Trainer staff for verification. Athletes not adhering to testing requirements may not participate in athletic conditioning, training, or competition. The Butte College Student Health Clinic maintains a list of local testing sites that may be utilized<sup>14</sup>. The Director of the Butte College Student Health Clinic, a healthcare provider licensed and in good standing, recommends all athletes be tested for COVID-19 in accordance with this document.

**Competition:** Competition between teams without spectators is permitted only with approval from Butte County Public Health. Athletes, coaches, and staff must be tested for, and receive results, 72 hours prior to competition. Further, a relationship between competing programs must be established prior to competition wherein COVID-19 test results will be shared for 48 hours after competition. Safety plans are to be freely shared between competing teams.

**Conduct off Campus:** Athletes are expected to conduct themselves in a safe manner when off campus. Conduct that could potentially result in an outbreak of COVID-19 on campus, such as attending gatherings with members outside of their immediate household (e.g. parties), will result in a 14-day quarantine off campus and the inability to practice, train, condition, or compete.

**Cleaning and Sanitation:** Athletes will actively participate in the cleaning and sanitation of balls, gym equipment, and training areas. Butte College Facilities will clean and sanitize per their protocol.

Food and Dining: Players, coaches, and staff should bring their own individual water and drinks. Drinks should be labeled to indicate whom the drink is intended for. Bottled water may be provided. If food is provided, pre-packaged boxes or bags for players is preferable to buffet or family style meals. Self-service food and drink areas should not be used.

Travel: Travel should be restricted to essential personnel. If using multiple vehicles, parties should be split into groups that would have otherwise had close contact with each other (cohorts). Busses should be occupied by cohort groups as much as possible.

The complete plan, with schedules, is available by contacting Craig Rigsbee at [rigsbeecr@butte.edu](mailto:rigsbeecr@butte.edu).

## Reference

1. CDPH Guidance for the Use of Face Coverings (2020); [https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Guidance-for-Face-Coverings\\_06-18-2020.pdf](https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Guidance-for-Face-Coverings_06-18-2020.pdf)
2. Keenan Safe Colleges; <https://butte-keenan.safecolleges.com/login>
3. CDPH Guidance: Responding to COVID-19 in the Workplace (2020); <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Workplace-Outbreak-Employer-Guidance.aspx>
4. FDA updates on hand sanitizers consumers should not use (2020); <https://www.fda.gov/drugs/drug-safety-and-availability/fda-updates-hand-sanitizers-consumers-should-not-use>
5. List N: Disinfectants for use against SARS-CoV-2 (COVID-19) (2020); <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>
6. Guidance for reopening buildings after prolonged shutdown or reduced operation (2020); <https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html>
7. CDPH County Data Monitoring List (2020); <https://covid19.ca.gov/roadmap-counties/#track-data>
8. COVID-19 Industry Guidance: Restaurants providing outdoor dining, take-out, drive through, and delivery (2020); <https://files.covid19.ca.gov/pdf/guidance-outdoor-restaurants.pdf>
9. Benefits for workers impacted by COVID-19 (2020); <https://www.labor.ca.gov/coronavirus2019/#chart>
10. Families First coronavirus response act: Employee paid leave rights (2020); <https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid-leave>
11. Butte College Facilities Planning and Management – COVID-19 (2020); <http://www.butte.edu/fpm/covid19>
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